



City of Astoria CITIZEN ADVISORY COMMITTEES APPLICATION FORM

Please indicate the position or positions in which you have interest.

Budget Committee
Design Review Commission
Historic Landmarks Commission
Hospital Authority Board

Astoria Library Advisory Board
Planning Commission
Parks and Recreation Board
3R Committee

Please print or type the following information:

Name _____

Address _____ Zip _____

Phone _____

E-Mail Address _____

Occupation _____

My qualifications for this position include (please list any skills, activities, or training that would be relevant to the board/commission you are applying for):

I have served on the following citizen advisory committees, civic and charitable organizations (please include dates and length of service):

I am interested in this position or positions because:

Please be aware that being appointed to a Volunteer Board/Commission can be a large time commitment. A board or commission member will have to attend meetings, and review staff reports. Please check this box if you are prepared to make this commitment.

Please return to Mayor's Office

rquigley@astoria.or.us

Third Floor • City Hall • 1095 Duane Street • Astoria, OR 97103

ASTORIA LIBRARY ADVISORY BOARD

MEMBERS: 5

FUNCTION: The Board meets every other month with the Library Director to discuss the public's interests, and advises the Council on general library policy. Recommendations may be reviewed by the Council and generally made operational upon Council approval. The Board engages in long-term, strategic planning and advocates for library services within the community. The Board advises the City Council on significant projects, such as long term planning for a new or remodeled library.

TERM: 4 years (there is a 2 term limit)

DATES: 1st Tuesday of every even numbered month at 5:30 p.m. in the Library Flag Room, 450 10th Street.

BUDGET COMMITTEE

MEMBERS: 5 in addition to 5 City Council members

FUNCTION: This committee's job is to review the budget submitted by the staff and to set spending policy and the tax rate for the coming year. A knowledge of general finance is helpful and an understanding of the business operated by the City. These are not absolutely necessary since the City is a huge business and it does take considerable time to understand all of the city operations.

TERM: 3 years

DATES: The Committee generally meets during the month of April in the Astoria City Hall Council Chambers, 1095 Duane Street.

DESIGN REVIEW COMMISSION

MEMBERS: 5

FUNCTION: This commission's job is to evaluate the design of proposed projects based on established design review guidelines in Overlay Areas. The commission consists of a builder, a design professional (architect, landscape architect, building designer, or artist), a businessperson, a citizen representative, and a Historic Landmarks Commission representative. This commission's decisions can be appealed to the City Council.

TERM: 4 years

DATES: 1st Thursday each month at 5:30 p.m. in the Astoria City Hall Council Chambers, 1095 Duane Street.

HISTORIC LANDMARKS COMMISSION

MEMBERS: 7

FUNCTION: It is the Commission's job to promote and encourage the preservation, restoration, rehabilitation, and adaptive use of buildings, structures, appurtenances, objects, sites, and districts that are indicative of Astoria's historical heritage; to carry out certain provisions of the Land Conservation and Development Commission; and to review historic design review permits. This commission's decisions can be appealed to the City Council.

TERM: 4 years

DATES: 3rd Tuesday each month at 5:30 p.m. in the Astoria City Hall Council Chambers, 1095 Duane Street.

HOSPITAL AUTHORITY BOARD

MEMBERS: 5

FUNCTION: The committee meets as needed. The Authority was created when the new Columbia Memorial Hospital was built and they cooperate with the Hospital Board and staff.

TERM: 3 years (there is a 2 term limit)

DATES: When necessary at the Columbia Memorial Hospital Health & Wellness Pavilion, 2265 Exchange Street.

PARKS AND RECREATION BOARD

MEMBERS: 10

FUNCTION: The Parks and Recreation Board is made up of nine (9) members who shall reside within the City of Astoria; one (1) member may reside outside of Astoria at any given time. Each of the ten (10) regular board members shall serve a term of three years with a term of at least one regular board member expiring annually. The Board advises the Parks and Recreation Director concerning the management, care and control of public parks and recreation facilities owned by the City of Astoria and Ocean View Cemetery.

TERM: 4 years

DATES: 4th Wednesday of each month at 6:45 a.m. at the Astoria City Hall Council Chambers, 1095 Duane Street.

PLANNING COMMISSION

MEMBERS: 7

FUNCTION: The Planning Commission carries certain authorities involving conditional uses, variances, amendments, and other land use permits; however, their decisions can be appealed to the City Council. It is their duty to maintain the Comprehensive Plan of the City which is required under the Land Conservation and Development Commission rules and regulations.

TERM: 4 years

DATES: 4th Tuesday of each month at 5:30 p.m., in the Astoria City Hall Council Chambers, 1095 Duane Street. Work sessions are needed from time to time.

3R COMMITTEE

MEMBERS: 8

FUNCTION: The committee meets as needed. This committee's primary function is to suggest methods for improving or expanding the solid waste reduction efforts by the City which includes recycling.

TERM: One year

DATES: When necessary at Astoria City Hall, 1095 Duane Street.